



PRERNA COLLEGE OF COMMERCE
RESHIMBAG SQUARE, NAGPUR
(Run By Prerna Sewa Mandal)
NAAC Accredited with "B Grade"



Department of Languages
Organizes
Faculty Improvement Programme(Online)

Date: 15th April To 27th April 2021
Time: 11:00 am to 02:00 pm.

Patrons



Prof. R. C. Gulhane
President
Prerna Sewa Mandal,
Nagpur.



Dr. S. C. Gulhane
Secretary
Prerna Sewa Mandal,
Nagpur.



Dr. Pravin Joshi
Director
Prerna College of Commerce
Nagpur.

Schedule of the Course

Resource Persons	Dates	Topic
 <p>Dr Pravin Joshi Director Prerna College of Commerce, Nagpur</p>	15/04/2021, Thursday	Nouns, Pronouns Singular Number & Plural Number
	16/04/2021, Friday	Verbs Auxiliary Verbs – Five forms of Verbs, Regular and Irregular Verbs.
	17/04/2021, Saturday	Verb Agreement
	24/04/2021, Saturday	Use of Proper tenses and verbs in conditional clauses
 <p>Dr Imtiyaz Sheikh, Gujarat (M.A. B.Ed. & Ph. D)</p>	18/04/2021, Sunday	Tenses-Present
	19/04/2021, Monday	Tenses-Past
	20/04/2021, Tuesday	Tenses-Future
 <p>Dr Shraddha Deshpande Bachelor of House and Interior Design (B- Tech), M.A (English), SET (English), Ph.D Assistant Professor and Head, Department of English, Dharampeth M.P.Deo Memorial Science College, Nagpur</p>	21/04/2021, Wednesday	Active Voice and Passive Voice
	22/04/2021, Thursday	Active Voice and Passive Voice
	23/04/2021, Friday	Active Voice and Passive Voice
 <p>Dr. Shivaji K. Deshmukh Ph. D. In English Literature M. Phil. In English Literature M.A. (Eng.), B.Ed. (Eng.), Buldana - 443001 (MS)</p>	25/04/2021, Sunday	Preposition : In the Quest of English Language Accuracy
 <p>Dr Asadulla Saiyad MA (ENGLISH LITERATURE) M.PHI .PhD. Ahmadabad</p>		Articles
 <p>Dr Bhumika Agrawal Ph.D., M.A. (Eng. Lit.), B.Ed., B.Sc. Associate Professor and Head in Humanities department, Priyadarshini Institute of Engineering and Technology, Nagpur</p>	26/04/2021, Monday	Formal letter writing, report writing, thanks giving writing
 <p>Dr T. Ravindran Ph D, MBA, M Phil, M.Ed, M A, PGDTE English C I E F L (Hyderabad) Chennai</p>	27/04/2021, Tuesday	Official Correspondence

Valedictory function

Wed, 28 April, 2021

10.30 am to 11.30am

Chief Guest



Dr. Kanwar Dinesh Singh

Associate Professor, Department of English

Government College

(Affiliated to Himachal Pradesh University)

PO Arki, District Solan, H.P.

Organizing Committee

Dr Bharti Deshmukh (9403209892)

Mrs Snehal Rakhunde

Mr Prashant Selokar

Mr Ashish Gupta

Dr Kaustabh Mukherjee

Dr Vijay Nikam

Mr Tanuj Meshram

Ms Roshani Mahajan

Registration Link: <https://forms.gle/CeUdRRFwxRGJnVoh7>

Online Platform: - Google Meet (Link will be provided before 15 minutes of the program.)

Feedback Form: - Feedback Link will be sent after the each program

Faculty Improvement Programme

Organized by

Prerna College of Commerce

Duration: (15/04/2021 TO 27/04/2021)

SR. NO	NAME OF RESOURCE PERSON	DATE ,TIME AND TOPIC
1	Dr. Pravin Joshi	Date:15/04/2021 Time:10:30am to 11:30am Topic: Noun , Pronoun ,Singular and Plural Number
2	Dr. Pravin Joshi	Date:16/04/2021 Time:10:30am to 11:30am Topic: Verbs Auxiliary Verbs –Five forms of Verbs, Regular and Irregular Verbs
3	Dr. Pravin Joshi	Date:17/04/2021 Time:10:30am to 11:30am Topic: Verb Agreement
4	Dr. Imtiyaz Shaikh (Gujrat)	Date:18/04/2021 Time:02:00am to 3:00am Topic: Tenses - Present
5	Dr. Imtiyaz Shaikh (Gujrat)	Date:19/04/2021 Time:02:00am to 3:00am Topic: Tenses - Past
6	Dr. Imtiyaz Shaikh (Gujrat)	Date:20 /04/2021 Time:02:00am to 3:00am Topic: Tenses - Future

7	Dr. Shraddha Deshpande	Date:21/04/2021 Time:10:30am to 11:30am Topic: Active and Passive Voice
8	Dr. Shraddha Deshpande	Date:22/04/2021 Time:10:30am to 11:30am Topic: Active and Passive Voice
9	Dr. Shraddha Deshpande	Date:23/04/2021 Time:10:30am to 11:30am Topic: Active and Passive Voice
10	Dr. Pravin Joshi	Date:24/04/2021 Time:10:30am to 11:30am Topic: Use of Proper Tenses and Verbs in conditional clauses
11	Dr. Shivaji Deshmukh	Date:25/04/2021 Time:10:30am to 11:30am Topic: Prepositions: In the Quest of English Language Accuracy.
12	Dr. Asudulla Muhammad Ali Saiyed	Date:25/04/2021 Time:10:30am to 11:30am Topic: Articles
13	Dr. Bhumika Agrawal	Date:26/04/2021 Time:10:30am to 11:30am Topic: Formal letter writing, report writing, thanks giving letter
14	Dr. T. Ravidran (Chennai)	Date:27/04/2021 Time:10:30am to 11:30am Topic: Official Correspondence

15	Valedictory Programme Chief Guest: Prof. Dinesh Singh	Date:28/04/2021 Time:10:30am to 11:30am Chief Guest: Dr. Kanwar Dinesh Singh
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Dr. Bharti Deshmukh
Offi. Principal



Faculty Improvement Program

Department: -Department of Languages

Title of the programme: -‘Enhancing English Language Skills’

Guest: - Day wise List of Resource Persons

Day 1: Dr Pravin Joshi

Day 2: Dr Pravin Joshi

Day 3: Dr Pravin Joshi

Day 4: Dr Imtiyaz Shaikh (Gujrat)

Day 5: Dr Imtiyaz Shaikh

Day 6: DrImtiyaz Shaikh

Day 7: Dr Shraddha Deshpande (Nagpur)

Day 8: DrShraddha Deshpande

Day 9: Dr Shraddha Deshpande

Day 10: Dr Pravin Joshi

Day 11: Dr Asadulla Saiyad (Ahmedabad) and Prof. Shivaji Deshmukh (Buldhana)

Day 12: Dr Bhumika Agrawal (Nagpur)

Day 13: Dr T Ravindran (Chennai)

Day 14: Dr Kanwar Dinesh Singh, (Himachal Pradesh) Chief Guest (Valedictory function)

Chairman: - Dr. Pravin Joshi (Director, Prerna College of Commerce)

Day and Date: - From Thursday, 15TH APRIL 2021 To Wednesday, 28th

APRIL 2021.

Time: - from 10:30 am to 1:30 pm.



Objectives: -

- 1.To make them update about using grammar in English language.
- 2.To allay the fears of teachers about English language.
3. To develop their intellectual, personal and professional abilities.
4. To acquire language skills (listening, speaking, reading and writing) in order to communicate with the speakers of English language.
5. To develop positive attitudes towards learning English.
- 6.To enable them to use English effectively and appropriately for study purpose as well as in real life situation.

Highlights: -

1.On the first day Dr Pravin Joshi, Director, Prerna College of Commerce inaugurated the Faculty Improvement Program and addressed the teachers about the need of enhancing English language skills

Mrs Afsha Khan welcomed and introduced Dr Pravin Joshi, resource person of the program. Dr Pravin Joshi explained the Parts of speech and the uses of nouns, pronouns, singular and plural number. He also explained various definitions of the same and its importance in the English language.

2. On the second day of the faculty improvement program Ms Priya Godbole welcomed Dr Pravin Joshi, resource person of the program.

Dr Pravin Joshi explained the verbs, auxiliary verbs and its different kinds in a very simple manner. He suggested about the irregular verbs and its uses in sentences. He also gave information about the different forms of verbs i. e. Present form, past form, past participle, present participle and infinitive form.

3.On the third day of the faculty improvement program Mrs Afsha Khan welcomed Dr Pravin Joshi, resource person of the program.

Dr Pravin Joshi explained subject-verb agreement, the relation of subject and verb in the given tenses with various kinds of examples..

4. On the Fourth day of the faculty improvement program Ms Rutuja Budhe welcomed and introduced Dr Imtiyaz Shaikh, resource person of the program.



Dr Imtiyaz Shaikh explained the tenses and its various types. In his teaching he made teachers aware about the three main types of tenses i.e. Present tense, Past tense and Future tense and its subtypes and also added that tenses are the soul of language.

5. On the Fifth day of the faculty improvement program Ms Sakshi Shivhare welcomed and introduced the resource person of the program Dr Imtiyaz Shaikh.

Dr Imtiyaz Shaikh taught the subtypes of the tenses and its uses in communication by citing various examples with formulae. He also explained affirmative, negative and interrogative forms of the sentences.

6. On the Sixth day of the faculty improvement program Ms Rutuja Budhe welcomed and introduced Dr Imtiyaz Shaikh, resource person of the program.

Dr Imtiyaz Shaikh explained the uses and importance of modal auxiliary verbs in the sentences. Further he advised to practice tenses to develop communication skills.

7. On the Seventh day of the faculty improvement program Dr Liladhar Rewatkar welcomed and introduced Dr Shraddha Deshpande, the resource person of the program.

Dr Shraddha Deshpande introduced voices, its uses and importance in communication. She explained the two types of voices: active and passive voice with formulae in simple manner to the teachers.

8. On the eighth day of the faculty improvement program Mrs Shweta Mankar welcomed Dr Shraddha Deshpande, the resource person of the program.

Various important aspects of voices regarding with present tense and its subtypes were explained in detailed in her lecture.

9. On the Ninth day of the faculty improvement program Mrs Shweta Mankar welcomed Dr Shraddha Deshpande, the resource person of the program.

Dr Shraddha Deshpande introduced various aspects of voices regarding with past and future tense with their subtypes, examples and formulae.

10. On the Tenth day of the faculty improvement program Ms Pooja Gadwe welcomed and introduced Dr Pravin Joshi, resource person of the program.



Dr Pravin Joshi explained the importance of proper tenses and verbs in conditional clauses. He made teachers realized about the need of conditional clauses to fulfil the communication process.

11. On the Eleventh day of the faculty improvement program Ms Pooja Gadwe welcomed and introduced the resource persons of the program Shri Shivaji Deshmukh and Dr Asadulla Saiyad.

On the eleventh day there were two sessions. In the first session Shri Shivaji Deshmukh introduced prepositions, its various kinds and uses. He also explained how prepositions look similar but different in use by citing examples of on and upon. Below, under and beneath. In and into.

12. On the Twelfth day of the faculty improvement program Ms Roshani Mahajan welcomed and introduced Dr Bhumika Agrawal the resource person of the program.

Dr Bhumika Agrawal introduced formal letter writing, report writing and thanks giving writing. She explained the difference between formal and informal letter and also she spoke on how formal letters have universally accepted standard.

She enlightened the faculty members through her teaching the ten important components and techniques of letter writing.

13. On the Thirteenth day of the faculty improvement program Ms Reena Urkande welcomed and introduced Dr T Ravindran the resource person of the program.

Dr T. Ravindran introduced business correspondence and explained importance of official correspondence and how to communicate effectively through letter. Further he explained the importance of English language in official correspondence and in general communication.

14. On the Fourteenth day the entire faculty improvement program was concluded with the valedictory function.

On this occasion Ms Rutuja Budhe welcomed and introduced Dr Kanwar Dinesh Singh the hon'ble chief guest of the valedictory function. Dr S.C. Gulhane, Secretary, Prerna Sewa Mandal and chairman of the function, the guests of honor Dr Imtiyaz Shaikh, Dr Dashrath Jadhao and Dr Pravin Joshi, Director, Prerna College of Commerce, all the eminent speakers and faculty members.



Outcome: -

- It has learnt by the faculty members how to identify different forms of verb.
- Faculty members enhanced their knowledge about making past form as well as past participle
- The participants learnt the importance of tenses and its use in the communication.
- They also learned about the subtypes of present, past and future tenses.
- They became aware of the formulas of tenses to be used while constructing a sentence.
- The participants got a clear idea of how the verb and voice form changes while using the tenses.
- The faculty have learnt about the concept of present perfect progressive tenses.
- They have also learnt about use of various words in framing sentences.
- They got to know the correct way of framing sentences in various tenses.
- They learned about the meaning and importance of conditional clauses, its various types, functions and the rules for formation of various conditional clauses.
- The participants learned about the meaning of articles, its importance, types and correct use in sentences.
- The participants learnt importance of letter writing in personal and professional life.
- They also learned about the various types of letter writing.
- They became aware with the different component of letter writing.
- They came to know the key elements used in news papers report writing including (headline, place line, date line, credit line, lead sentence, body, conclusion etc.)
- The participants learnt importance of letter writing in personal and professional life.
- They became aware with key elements used in news paper report writing including (headline, place line, date line, credit line, lead sentence, body, conclusion etc.)



No. of Beneficiaries: - 41

Anchoring and Vote of Thanks By:

Day 1: Mrs Afsha Khan

Day 2: Ms Priya Godbole

Day 3: Mrs Afsha Khan

Day 4: Ms Rutuja Budhe

Day 5: Ms Sakshi Shivhare

Day 6: Ms Rutuja Budhe

Day 7: Dr Liladhar Rewatkar

Day 8: Mrs Shweta Mankar

Day 9: Dr Liladhar Rewatkar

Day 10: Ms Pooja Gadwe

Day 11: Ms Pooja Gadwe

Day 12: Ms Roshani Mahajan

Day 13: Ms Reena Urkande

Day 14: Ms Rutuja Budhe

Dr. Bharati Deshmukh
Coordinator