



# Dr S.C. Gulhane Prerna College of Commerce, Science and Arts

Run by Prerna Sewa Mandal  
Reshimbag Square, Nagpur-24

Govt Recognized and Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University  
NAAC (UGC) ACCREDITED INSTITUTION 'B' GRADE (CGPA-2.32)

Ph.: 2745296, 2746840

E-mail: [prernacollegengp@gmail.com](mailto:prernacollegengp@gmail.com)



## Internal Quality Assurance Cell (IQAC)


Date: 16<sup>th</sup> June 2023

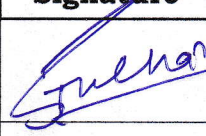

### NOTICE


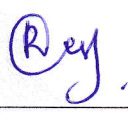



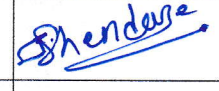
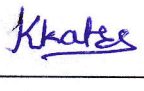
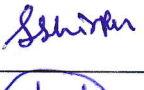
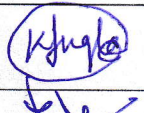
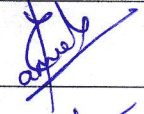

All the IQAC members are hereby informed that the Internal Quality Assurance Cell meeting will be held on 20/6/2023 at 9:00 am in the Director's office on the fourth floor.

The agenda for the meeting is as given below:

1. Addition of new members in Formation (Body) of IQAC.
2. To decide the frequency of meetings and related matters.
3. Submission of AQAR 2022-23
4. Academic and administration audit for the year
5. Academic calendar
6. To request RTMNU for an additional section for BCCA and all science courses
7. To appoint a principal in charge of the college
8. To organize bridge course for commerce students
9. Any other matter with the permission of the chair.

  
Dr Liladhar Rewatkar  
IQAC Coordinator

Signature of IQAC Members				
S. N.	IQAC Members	Name	Designation	Signature
1	Management Member	Dr S.C. Gulhane	Secretary, Prerna Sewa Mandal	
2	Senior Administrative Officer	Mr. R. Shrikhande	Registrar, Prerna College of Commerce	
3	Senior Teacher	1. Dr Manjiri Pathak Department of Computer Application	Assistant Professor, Prerna College of Commerce	

		2. Dr Ashish Gupta, Head, Department of Commerce & Mgmt	Assistant Professor, Prerna College of Commerce	
		3. Dr Bharti Deshmukh Department of Computer Application	Assistant Professor, Prerna College of Commerce	
		4. Ms. Poorva Wagh Department of Computer Science	Assistant Professor, Prerna College of Commerce	
4	Nominee from Local Society	Dr Leena Chandani	Associate Professor Dept. of English Sindhu Mahavidyalaya	
		Dr Urmila Dabir	Principal, Rajkumar Kewalramani Mahavidyalaya	
5	Students Nominee UG	Ms. Juhi Shendare	BCA III	
6	Students Nominee PG	Mr. Komal Katre	M. Sc. (CS) II	
7	Alumni Nominee	Mr. Saurav Shirpurkar	Alumni	
8	Employer Nominee	Mr. Kshitij Ingle	Entrepreneur	
9	Member from Industry	Mr. Yash Gandhi	Businessman	
10	Parents Nominee	Mr. Sanjay Parihar	Secretary, Parent Teacher Association	



## Internal Quality Assurance Cell (IQAC)

Date: 20<sup>th</sup> June 2023

### Minutes of Meeting

As per the meeting, notice circulated on 16<sup>th</sup> June 2023, the meeting of IQAC was held on 20<sup>th</sup> June 2023 in Director's Cabin

The following resolutions were passed unanimously as per the items on the agenda.

**Item 1 Resolution-** The chairperson warmly greeted all IQAC participants. Each member provided a brief introduction before expressing their desire to contribute to the institution's improvement in terms of quality. He gave a briefing on the significance of IQAC, including its role, responsibilities, and tasks. It was suggested that Dr. Liladhar Rewatkar, Assistant Professor, Department of Computer Science will continue his role as an IQAC coordinator. There was unanimity in favor of this.

**Item 2 Resolution-** The Coordinator IQAC requested that the IQAC meet five to six times a year, with a quorum of seven to eight members to perform business. In addition to its regularly scheduled meetings, the committee may convene as needed.

**Item 3 Resolution-** Collecting the data from all departments as per the AQAR format for the year 2022-23, each criterion in charge person assigned the compilation work and submitted the final copy by August. The last date to submit AQAR is scheduled in the last week of September 2023.

**Item 4 Resolution-** AAA is planned for November 2023. All the faculty and departments should keep the records for the smooth conduct of AAA. Departments are instructed to coordinate with the internal audit committee.

**Item 5 Resolution-** A committee has been formed under the IQAC coordinator to design an academic calendar for the session 2023-24. All criteria in charge will coordinate to prepare the academic calendar.

**Item 6 Resolution-** The College has received more applications for admission in all science streams and BCCA courses. The Director proposed requesting the RTM Nagpur University for one additional section for each course in the science stream and one section for the BCCA course so that all interested students will be admitted to the college.

**Item 7 Resolution-** The tenure of the principal as per the direction of the university ended on 15<sup>th</sup> June 2023. IQAC has suggested to the CDC to start the process for the appointment of a new principal.

**Item 8 Resolution-** It has been observed that many students with arts or science backgrounds seeking admission in B. Com. First year. The director suggested conducting




a bridge course for such students and instructions were given to the concerned department in charge.

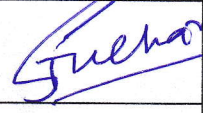




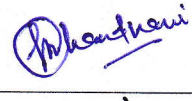



**Any additional matter with the chair's approval.**

The meeting ended with the chair's approval because no more issues were brought up.

The meeting concluded with a vote of thanks presented by the coordinator of the IQAC to the chairperson of the meeting and other members present in the meeting.

  
**Dr Liladhar Rewatkar**  
IQAC Coordinator

  
**Dr Pravin Joshi**  
Chairperson

Signature of IQAC Members				
S. N.	IQAC Members	Name	Designation	Signature
1	Management Member	Dr S.C. Gulhane	Secretary, Perna Sewa Mandal	
2	Senior Administrative Officer	Mr. R. Shrikhande	Registrar, Perna College of Commerce	
3	Senior Teacher	1. Dr Manjiri Pathak Department of Computer Application	Assistant Professor, Perna College of Commerce	
		2. Dr Ashish Gupta, Head, Department of Commerce & Mgmt	Assistant Professor, Perna College of Commerce	
		3. Dr Bharti Deshmukh Department of Computer Application	Assistant Professor, Perna College of Commerce	
		4. Ms. Poorva Wagh Department of Computer Science	Assistant Professor, Perna College of Commerce	
4	Nominee from Local Society	Dr Leena Chandani	Associate Professor Dept. of English Sindhu Mahavidyalaya	
		Dr Urmila Dabir	Principal, Rajkumar Kewalramani Mahavidyalaya	
5	Students Nominee UG	Ms. Juhi Shendare	BCA III	
6	Students Nominee PG	Mr. Komal Katre	M. Sc. (CS) II	



7	Alumni Nominee	Mr. Saurav Shirpurkar	Alumni	<i>S. Shirpurkar</i>
8	Employer Nominee	Mr. Kshitij Ingle	Entrepreneur	<i>K. Ingle</i>
9	Member from Industry	Mr. Yash Gandhi	Businessman	<i>Y. Gandhi</i>
10	Parents Nominee	Mr. Sanjay Parihar	Secretary, Parent Teacher Association	<i>S. Parihar</i>



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## Internal Quality Assurance Cell (IQAC)

Date: 18<sup>th</sup> August 2023

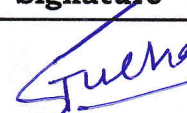
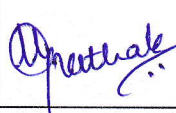

### NOTICE

All the IQAC members are hereby informed that the Internal Quality Assurance Cell meeting will be held on 23/8/2023 at 11:00 am in the Director's office on the fourth floor.

The agenda for the meeting is as given below:

1. Construction of a new Hi-Tech lab with 100 computers in a newly constructed building
2. To plan NEP 2020 for all UG courses from 2024-25
3. To organize various, Add-On certificate courses and conferences
4. To purchase new library software (call quotation)
5. To construct a new library and reading room with 20 computers
6. To organize internships, project work, and industry visits for management students
7. To publish research papers in reputed journals.
8. Regarding e-governance in areas of operation.

  
Dr Liladhar Rewatkar  
IQAC Coordinator

Signature of IQAC Members				
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1	Management Member	Dr S.C. Gulhane	Secretary, Prerna Sewa Mandal	
2	Senior Administrative Officer	Mr. R. Shrikhande	Registrar, Prerna College of Commerce	
3	Senior Teacher	1. Dr Manjiri Pathak Department of Computer Application	Assistant Professor, Prerna College of Commerce	
		2. Dr Ashish Gupta, Head, Department of Commerce & Mgmt	Assistant Professor, Prerna College of Commerce	



		3. Dr Bharti Deshmukh Department of Computer Application	Assistant Professor, Prerna College of Commerce	<i>Devi</i>
		4. Ms. Poorva Wagh Department of Computer Science	Assistant Professor, Prerna College of Commerce	<i>P. Wagh</i>
4	Nominee from Local Society	Dr Leena Chandani	Associate Professor Dept. of English Sindhu Mahavidyalaya	<i>P. Chandani</i>
		Dr Urmila Dabir	Principal, Rajkumar Kewalramani Mahavidyalaya	<i>Dabir</i>
5	Students Nominee UG	Ms. Juhi Shendare	BCA III	<i>J. Shendare</i>
6	Students Nominee PG	Mr. Komal Katre	M. Sc. (CS) II	<i>K. Katre</i>
7	Alumni Nominee	Mr. Saurav Shirpurkar	Alumni	<i>S. Shirpurkar</i>
8	Employer Nominee	Mr. Kshitij Ingle	Entrepreneur	<i>K. Ingle</i>
9	Member from Industry	Mr. Yash Gandhi	Businessman	<i>Y. Gandhi</i>
10	Parents Nominee	Mr. Sanjay Parihar	Secretary, Parent Teacher Association	<i>S. Parihar</i>

## **Internal Quality Assurance Cell (IQAC)**

**Date: 23<sup>rd</sup> August 2023**

### **Minutes of Meeting**

As per the meeting notice circulated on 18<sup>th</sup> August 2023, the meeting of IQAC was held on 23<sup>rd</sup> August 2023 in Director's Cabin

The following resolutions were passed unanimously as per the items on the agenda.

The Previous IQAC meeting was conducted on 20<sup>th</sup> June 2023. The minutes of the meeting were read out with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

**Item 1 Resolution-** As the number of students admitted to the college is increasing every year, the college computer lab is not sufficient to conduct practicals smoothly. Therefore, all the members of IQAC have sent a proposal to the CDC to construct a computer lab in a new building with a capacity of 80 computers with all hi-tech facilities.

**Item 2 Resolution-** Nagpur University has decided to implement NEP for all postgraduate courses from session 2023-24. The Principal and the IQAC Coordinator have directed the Heads of Art Commerce and Science Departments to inform IQAC of any change in college policy or the requirement if any for the smooth implementation of NEP. IQAC will forward all that information to the CDC to implement it as soon as possible.

**Item 3 Resolution-** The Director directed all Heads of Departments to take up different certificate courses. All Heads of Departments shall submit the list of courses scheduled to IQAC and take courses as given in the Academic Calendar. It has also been unanimously decided that the Commerce and Management Department will hold a conference in the first week of September, Computer Science and Application in the second week of September, and the Language Department in October.

**Item 4 Resolution-** On the request of the library department, the chairperson has been permitted to get the new library software. And they have been asked to submit quotations from different software companies in the next meeting.

**Item 5 Resolution-** IQAC has decided that a large library will be constructed in the area of 40 x 80 on the first floor of the new building. The library will also have a reading room, computers, and an e-book facility for students.

**Item 6 Resolution-** All the Heads of Departments were informed that they should start internship and project work for the students as per the instructions given by the University. It is also suggested to all departments in charge to sign make industry-academic collaboration for the internship and project work of UG and PG students.

**Item 7 Resolution-** The IQAC recommended all the HODs, and teachers to encourage the students to publish prepare, and publish research papers in reputed journals. According to IQAC, encouraging college students to publish research papers can be an excellent way



to foster their academic and professional growth. Teachers should actively encourage students to pursue research and publication opportunities. The students should have mentors and guidance throughout the research and publication process. The teachers should ensure that students have access to resources such as libraries, academic journals, research databases, and writing workshops.

**Item 8 Resolution-** To implement an e-governance system in the institute, a demo regarding areas of operations like administration, student support library, etc. was given by M/s MasterSoft ERP Solutions Pvt. Ltd and purchased the ERP for the same has been initiated.


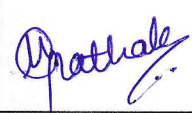

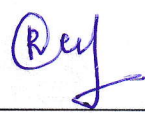

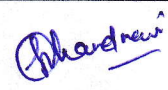
**Any additional matter with the chair's approval.**

The meeting ended with the chair's approval because no more issues were brought up.

The meeting concluded with a vote of thanks presented by the coordinator of the IQAC to the chairperson of the meeting and other members present in the meeting.

  
**Dr Liladhar Rewatkar**  
IQAC Coordinator

  
**Dr Pravin Joshi**  
Chairperson

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		4. Ms. Poorva Wagh Department of Computer Science	Assistant Professor, Prerna College of Commerce	
4	Nominee from Local Society	Dr Leena Chandani	Associate Professor Dept. of English Sindhu Mahavidyalaya	

		Dr Urmila Dabir	Principal, Rajkumar Kewalramani Mahavidyalaya	<i>Dabir</i>
5	Students Nominee UG	Ms. Juhi Shendare	BCA III	<i>Shendare</i>
6	Students Nominee PG	Mr. Komal Katre	M. Sc. (CS) II	<i>Katre</i>
7	Alumni Nominee	Mr. Saurav Shirpurkar	Alumni	<i>Shirpurkar</i>
8	Employer Nominee	Mr. Kshitij Ingle	Entrepreneur	<i>Ingle</i>
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## Internal Quality Assurance Cell (IQAC)

Date: 12<sup>th</sup> September 2023

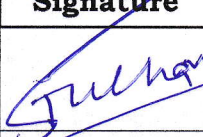
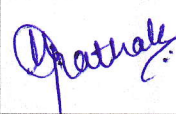
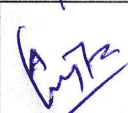
### NOTICE

All the IQAC members are hereby informed that the Internal Quality Assurance Cell meeting will be held on 19/9/2023 at 11:00 am in the Director's office on the fourth floor.

The agenda for the meeting is as given below:

1. To conduct Seminars on IPR and research methodology
2. To implement NEP 2020 in all PG courses
3. To purchase new library software
4. To conduct the winter-23 theory examination
5. Review of AQAR 2022-23
6. To conduct a seminar on Entrepreneurship Development.

  
**Dr Liladhar Rewatkar**  
IQAC Coordinator

Signature of IQAC Members				
S. N.	IQAC Members	Name	Designation	Signature
1	Management Member	Dr S.C. Gulhane	Secretary, Prerna Sewa Mandal	
2	Senior Administrative Officer	Mr. R. Shrikhande	Registrar, Prerna College of Commerce	
3	Senior Teacher	1. Dr Manjiri Pathak Department of Computer Application	Assistant Professor, Prerna College of Commerce	
		2. Dr Ashish Gupta, Head, Department of Commerce & Mgmt	Assistant Professor, Prerna College of Commerce	

		3. Dr Bharti Deshmukh Department of Computer Application	Assistant Professor, Prerna College of Commerce	<u>Key</u>
		4. Ms. Poorva Wagh Department of Computer Science	Assistant Professor, Prerna College of Commerce	<u>T. Jagr</u>
4	Nominee from Local Society	Dr Leena Chandani	Associate Professor Dept. of English Sindhu Mahavidyalaya	<u>Anandhani</u>
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9	Member from Industry	Mr. Yash Gandhi	Businessman	<u>Y. Gandhi</u>
10	Parents Nominee	Mr. Sanjay Parihar	Secretary, Parent Teacher Association	<u>S. Parihar</u>



## **Internal Quality Assurance Cell (IQAC)**

**Date: 19<sup>th</sup> September 2023**

### **Minutes of Meeting**

As per the meeting notice circulated on 12<sup>th</sup> September 2023, the meeting of IQAC was held on 19<sup>th</sup> September 2023 in Director's Cabin

The following resolutions were passed unanimously as per the items on the agenda.

The Previous IQAC meeting was conducted on 23<sup>rd</sup> August 2023. The minutes of the meeting were read out with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

**Item 1 Resolution-** It was decided that the research and development committee will conduct a seminar on IPR and a 10-day FDP on advanced research methodology for all faculty members and PG students of Commerce and Science.

**Item 2 Resolution-** NEP was implemented for all PG courses from the session 2023-24 as per directives issued by Nagpur University. The Director directed the Heads of Commerce, Education, and Arts to prepare a teaching plan and to find out the workload as per NEP.

**Item 3 Resolution-** As per the instruction given in the last IQAC meeting, the library in charge placed all the quotations in the meeting. After discussion, the IQAC advised purchasing new software for the library as per the recommendations of the Library Committee for ease of work. Soon the director gave the directions for the purchase of new software for the library worth Rs 60,000/-.

**Item 4 Resolution-** As per the instructions given by Nagpur University, the written and practical examination of Winter 2023 will be started in November. IQAC directed the exam committee to prepare for this exam. In this, there was a discussion about how much the answer sheet for the written exam and the answer sheet for the practical exam would be and which printer to print it.


**Item 5 Resolution-** It was decided to prepare the AQAR for the academic year 2022-23 and submit it to NAAC in the stipulated time.

**Item 6 Resolution-** It was discussed that the Innovation and Incubation Committee will conduct lectures/seminars and workshops on entrepreneurship development.

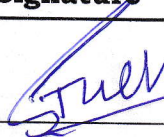
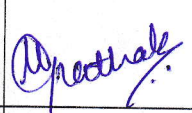
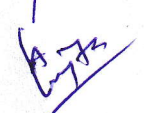
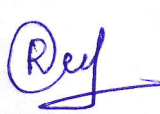
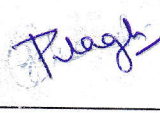

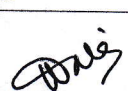
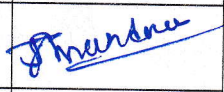

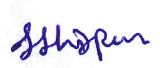
**Any additional matter with the chair's approval.**

The meeting ended with the chair's approval because no more issues were brought up.

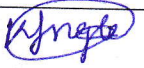
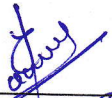
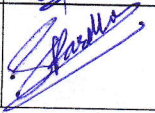
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**Dr Liladhar Rewatkar**  
**IQAC Coordinator**

  
**Dr Pravin Joshi**  
**Chairperson**

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5	Students Nominee UG	Ms. Juhi Shendare	BCA III	
6	Students Nominee PG	Mr. Komal Katre	M. Sc. (CS) II	
7	Alumni Nominee	Mr. Saurav Shirpurkar	Alumni	



8	Employer Nominee	Mr. Kshitij Ingle	Entrepreneur	
9	Member from Industry	Mr. Yash Gandhi	Businessman	
10	Parents Nominee	Mr. Sanjay Parihar	Secretary, Parent Teacher Association	



# Dr S.C. Gulhane Prerna College of Commerce, Science and Arts

Run by Prerna Sewa Mandal  
Reshimbag Square, Nagpur-24

Govt Recognized and Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University  
NAAC (UGC) ACCREDITED INSTITUTION 'B' GRADE (CGPA-2.32)

Ph.: 2745296, 2746840

E-mail: [prernacollegengp@gmail.com](mailto:prernacollegengp@gmail.com)



## Internal Quality Assurance Cell (IQAC)


Date: 2<sup>nd</sup> December 2023

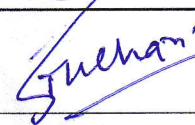
### NOTICE

All the IQAC members are hereby informed that the Internal Quality Assurance Cell meeting will be held on 10/12/2023 at 11:00 am in the Director's office on the fourth floor.

The agenda for the meeting is as given below:

1. To construct a new computer lab in a newly constructed building with 80 computers with fully advanced technology
2. To start various certificate courses for all students
3. To provide internship and design projects for the last year students of BCCA and MCM
4. To conduct RTMNU Winter Theory and Practical Examination Winter 2023
5. To organize annual sports meet 2023-24
6. To conduct an academic audit
7. Mentor mentee, remedial classes, unit test

  
Dr Liladhar Rewatkar  
IQAC Coordinator

Signature of IQAC Members				
S. N.	IQAC Members	Name	Designation	Signature
1	Management Member	Dr S.C. Gulhane	Secretary, Prerna Sewa Mandal	
2	Senior Administrative Officer	Mr. R. Shrikhande	Registrar, Prerna College of Commerce	



3	Senior Teacher	1. Dr Manjiri Pathak Department of Computer Application	Assistant Professor, Perna College of Commerce	<i>Pathak</i>
		2. Dr Ashish Gupta, Head, Department of Commerce & Mgmt	Assistant Professor, Perna College of Commerce	<i>A Gupta</i>
		3. Dr Bharti Deshmukh Department of Computer Application	Assistant Professor, Perna College of Commerce	<i>Bey</i>
		4. Ms. Poorva Wagh Department of Computer Science	Assistant Professor, Perna College of Commerce	<i>P. Wagh</i>
4	Nominee from Local Society	Dr Leena Chandani	Associate Professor Dept. of English Sindhu Mahavidyalaya	<i>Chandani</i>
		Dr Urmila Dabir	Principal, Rajkumar Kewalramani Mahavidyalaya	<i>Dabir</i>
5	Students Nominee UG	Ms. Juhi Shendare	BCA III	<i>Shendare</i>
6	Students Nominee PG	Mr. Komal Katre	M. Sc. (CS) II	<i>Katre</i>
7	Alumni Nominee	Mr. Saurav Shirpurkar	Alumni	<i>Shirpurkar</i>
8	Employer Nominee	Mr. Kshitij Ingle	Entrepreneur	<i>K Ingle</i>
9	Member from Industry	Mr. Yash Gandhi	Businessman	<i>Yash Gandhi</i>
10	Parents Nominee	Mr. Sanjay Parihar	Secretary, Parent Teacher Association	<i>Parihar</i>

## **Internal Quality Assurance Cell (IQAC)**

**Date: 10<sup>th</sup> December 2023**

### **Minutes of Meeting**

As per the meeting notice circulated on 2<sup>nd</sup> December 2023, the meeting of IQAC was held on 19<sup>th</sup> September 2023 in Director's Cabin

The following resolutions were passed unanimously as per the items on the agenda.

The Previous IQAC meeting was conducted on 19<sup>th</sup> September 2023. The minutes of the meeting were read out with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

**Item 1 Resolution-** As per the recommendation given in NAAC cycle 1, IQAC decided to set up a computer lab with 80 computers in the new building. For that, this proposal is being sent to CDC. A proposal to appoint an IT engineer to build a new lab was passed.

**Item 2 Resolution-** To enhance the skills of the students, IQAC has suggested to various departments in charge to conduct more certificate courses. It was also suggested to various committees in charge to organize job-oriented courses for the students.

**Item 3 Resolution-** IQAC suggested to the Training and Placement in charge to establish collaboration with various industries to provide internships to UG and PG students. Members also suggested that the college will conduct project-oriented courses in the college itself and help the students design projects as a part of their curriculum.

**Item 4 Resolution-** IQAC has taken feedback regarding preparation to conduct the winter theory examination in 2023. IQAC also discussed the seating arrangement of the students and regarding the valuation of answer sheets in college

**Item 5 Resolution-** The IQAC directed the Head of the Sports Department to start preparations for organizing the annual sports meet in 2023. It was decided that the annual sports meet will be held in February. There was also a discussion on which events to take in this meeting.

**Item 6 Resolution-** Academic Administrative audit was discussed in the even sem. action taken report was prepared for the suggestions given by the teacher, - purchase of library books reference books, fast construction. Data and required documents for the Academic and Administrative Audit (AAA) were collected.

**Item 7 Resolution-** IQAC has suggested to the Mentor-Mentee committee to prepare a mentor-mentee list, conduct the meeting with the allotted mentees, and also submit at least one case study regarding the issues students have.

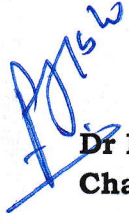


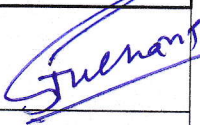
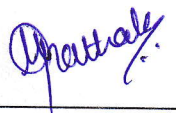
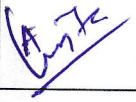
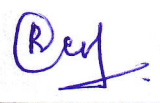

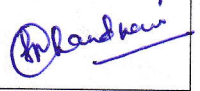

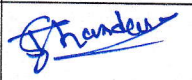


**Any additional matter with the chair's approval.**

The meeting ended with the chair's approval because no more issues were brought up.

The meeting concluded with a vote of thanks presented by the coordinator of the IQAC to the chairperson of the meeting and other members present in the meeting.

  
**Dr Liladhar Rewatkar**  
IQAC Coordinator

  
**Dr Pravin Joshi**  
Chairperson

Signature of IQAC Members				
S. N.	IQAC Members	Name	Designation	Signature
1	Management Member	Dr S.C. Gulhane	Secretary, Prerna Sewa Mandal	
2	Senior Administrative Officer	Mr. R. Shrikhande	Registrar, Prerna College of Commerce	
3	Senior Teacher	1. Dr Manjiri Pathak Department of Computer Application	Assistant Professor, Prerna College of Commerce	
		2. Dr Ashish Gupta, Head, Department of Commerce & Mgmt	Assistant Professor, Prerna College of Commerce	
		3. Dr Bharti Deshmukh Department of Computer Application	Assistant Professor, Prerna College of Commerce	
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## Internal Quality Assurance Cell (IQAC)


Date: 22<sup>nd</sup> February 2024

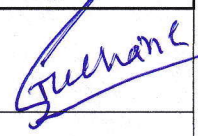

### NOTICE









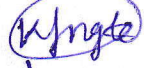
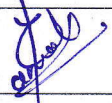

All the IQAC members are hereby informed that the Internal Quality Assurance Cell meeting will be held on 29/02/2024 at 11:00 am in the Director's office on the fourth floor.

The agenda for the meeting is as given below:

1. To provide On-Job-Training for all PG students
2. To prepare SSR for cycle 2
3. To organize industry visits for CS and IT students
4. To reconstruct the college website as per NAAC Guidelines
5. Project seminars, seminars on OJT, etc.
6. To publish research papers on projects for M. Sc. Students
7. To appoint more approved staff for NEP Preparedness
8. To purchase more web space
9. To follow up on the academic calendar of the year.
10. To collect SAR of the faculty

  
Dr Liladhar Rewatkar  
IQAC Coordinator

Signature of IQAC Members				
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2	Senior Administrative Officer	Mr. R. Shrikhande	Registrar, Prerna College of Commerce	
3	Senior Teacher	1. Dr Manjiri Pathak Department of Computer Application	Assistant Professor, Prerna College of Commerce	

		2. Dr Ashish Gupta, Head, Department of Commerce & Mgmt	Assistant Professor, Prerna College of Commerce	
		3. Dr Bharti Deshmukh Department of Computer Application	Assistant Professor, Prerna College of Commerce	
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8	Employer Nominee	Mr. Kshitij Ingle	Entrepreneur	
9	Member from Industry	Mr. Yash Gandhi	Businessman	
10	Parents Nominee	Mr. Sanjay Parihar	Secretary, Parent Teacher Association	



## **Internal Quality Assurance Cell (IQAC)**

**Date: 29<sup>th</sup> February 2024**

### **Minutes of Meeting**

As per the meeting notice circulated on 2<sup>nd</sup> December 2023, the meeting of IQAC was held on 22<sup>nd</sup> February 2024 in Director's Cabin

The following resolutions were passed unanimously as per the items on the agenda.

The Previous IQAC meeting was conducted on 10<sup>th</sup> December 2023. The minutes of the meeting were read out with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

**Item 1 Resolution-** As per NEP 2020, on-job training is provided to all M Sc Computer Science and Mathematics students in Semester 2. To prepare projects for the students, the head of the computer science department was asked to contact different software companies and hire experts to organize certificate courses and projects in the college.

**Item 2 Resolution-** IQAC has asked all Criterion Heads to compile the AQAR for session 2023-24 and SSR as per Criterion by pooling the last 5 years of data. Also, it is decided to process of submission of IQA and SSR will start from June 2024.

**Item 3 Resolution-** On the request of the Head of Computer Science, IQAC decided to conduct industrial visits for CS and IT students this year. Also, for this visit, it has been decided to go in March after planning with Explore Junction.

**Item 4 Resolution-** IQAC has suggested website maintenance in charge to discuss content requirements and organization for the new website, consider visual identity, color schemes, and typography, consider factors such as security, scalability, and ease of maintenance, and assign tasks and responsibilities to team members

**Item 5 Resolution-** It is decided that respective heads will conduct seminar sessions after the completion of project work and internship.

**Item 6 Resolution-** As a best practice of the computer science department, the IQAC coordinator suggested publishing the research papers of M. Sc. (CS) students on their project work. For this task, the Head will search for suitable journals and guide the students in writing effective research papers.

**Item 7 Resolution-** RTM Nagpur University has decided to implement NEP 2020 in all Undergraduate courses from the session 2024-25. In this regard, IQAC took the follow-up from all the heads and asked them to prepare the list of major and minor subjects from the given syllabus and also submit the workload and faculty to be appointed for the smooth conduction of NEP.

**Item 8 Resolution-** To upload the data of all activities/events conducted in the last five years, IQAC has decided to purchase more web space for the website.

**Item 9 Resolution-** IQAC has taken feedback from all committee heads to verify whether all the activities have been conducted as per calendar year. It has been suggested that if any activity has not been taken yet then organize it in March itself.


**Item 10 Resolution-** IQAC suggested to all heads to inform all the faculty to prepare SAR of all faculty and upload the sample copy of SAR on the website

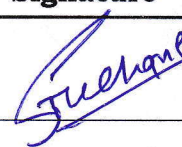
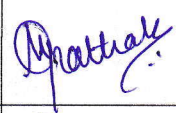






**Any additional matter with the chair's approval.**

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The meeting concluded with a vote of thanks presented by the coordinator of the IQAC to the chairperson of the meeting and other members present in the meeting.

  
**Dr Liladhar Rewatkar**  
IQAC Coordinator

  
**Dr Pravin Joshi**  
Chairperson

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