



**Dr S.C. Gulhane Prerna College of
Commerce, Science and Arts**

Run by Prerna Sewa Mandal
Reshimbag Square, Nagpur-24
Govt Recognized and Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University
NAAC (UGC) ACCREDITED INSTITUTION 'B' GRADE (CGPA-2.32)
Ph.: 2745296, 2746840
E-mail: prernacollegengp@gmail.com



To,

The Director,

**Dr S.C. Gulhane Prerna College of Commerce, Science and Arts
Nagpur.**

Subject: Request to grant permission for organizing two days workshop on 'How to use Google Classroom Effectively'.

Respected Sir,

Research and Development Cell and IQAC cell of Dr S.C. Gulhane Prerna College of Commerce, Science and Arts is jointly organizing two days' workshop on '**How to use Google Classroom Effectively**' on **9th August 2024 and 10th August 2024 from 12:30 pm onwards at Computer lab-2**. I therefore request you to kindly grant permission.

Thanking you.

Prerna *Patil* *Patil*
03/08/2024 *Prerna Patil*
Program Coordinator

Date : 03/08/2024

Place: Nagpur



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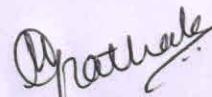
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Notice

Date: 05/08/2024

All the teaching staff members are hereby informed that the Research and Development Cell and IQAC cell of Dr S. C. Gulhane Prerna College of Commerce is organizing two days workshop on '**How to use Google Classroom Effectively**' on **Friday, 9th August, 2024 and 10th August 2024** in **Computer Lab-2 from 12:30pm onwards**. It is mandatory for all staff members to attend the workshop.


Program Coordinator

**Dr S.C. Gulhane Prerna College of
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IQAC Cell

&

Research and Development Committee

Jointly Organizing

A Workshop on

'How to Use Google Classroom Effectively'

Date: 09th August 2024 and 10th August 2024

Time: 12:30 am onwards

Work Allotment

SR. NO.	WORK ALLOTMENT	NAME OF TEACHER	SIGN
1	Invitation Letter, Thanks Letter,	Ms. Nancy Vyas	
2	Attendance, Notice, Permission letter	Ms. Manjiri Pathak	
4	Program Arrangement, Certificate, Documents scan and submit to IQAC	Ms. Priyanka Chandawar	
5	Report and News	Dr Jai Nishad	

**Coordinator
Research and Development Cell**

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**IQAC Cell &
Research and Development Committee
Jointly Organizing**

**A
WORKSHOP
ON
HOW TO USE GOOGLE CLASSROOM EFFECTIVELY**

Date: 9th August 2024 & 10th August 2024

Time: 12:30 pm Onwards

Attendance Sheet

Sr. No.	Name of Teacher	Signature
1	Ms. Anjali Shahane	
2	Ms. Pooja Vyawahare	
3	Ms. Manjiri Gajarlawar	
4	Ms. Rajshree Akare	
5	Ms. Anamika Bhagat	
6	Mr. Sandip Kshirsagar	
7	Ms. Pratiksha Rahate	
8	Ms. Nancy Vyas (Purohit)	
9	Ms. Priyanka Chandawar	
10	Ms. Priya Godbole	
11	Ms. Shubhangi Ingole	

12	Ms. Pooja Gadwe	<i>Gadwe</i>
13	Ms. Chandani Shahare	<i>Shahare</i>
14	Dr Manjiri Pathak	<i>Manjiri Pathak</i>
15	Mr Swapnil Deogade	<i>Swapnil Deogade</i>
16	Ms Sakshi Hajare	<i>Sakshi Hajare</i>
17	Ms. Vijaya Gaikwad	<i>Vijaya Gaikwad</i>
18	Dr Ashish Gupta	
19	Mr Gaurav Gajbe	<i>Gaurav Gajbe</i>
20	Dr Jai Nishad	
21	Ms. Dipawali Randive	<i>Dipawali Randive</i>
22	Mrs. Snehal Rakhunde	<i>Snehal Rakhunde</i>
23	Dr Kalyani Kamble	<i>Kalyani Kamble</i>

D. Ghutkee

Coordinator

Research and Development Cell

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Date: 9th August 2024 & 10th August 2024

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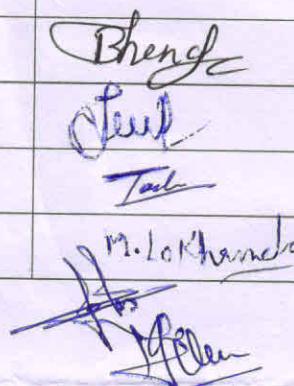
Attendance Sheet

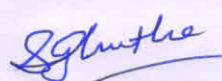
Sr. No.	Name of Teacher	Signature
1	Mr. Chandrashekhar Tople	<u>Ch. Tople</u>
2	Ms. Snehal Shrivastava	
3	Ms. Kalyani Bawangarh	<u>Bawangarh</u>
4	Ms. Sharvari Ramteke	
5	Ms. Rupali Surve	<u>R. Surve</u>
6	Ms. Shikha Gajbhiye	<u>S. Gajbhiye</u>
7	Ms. Neha Samundre	
8	Ms. Riya Bansod	<u>Riya</u>
9	Ms. Tejaswini Rewatkar	
10	Ms. Komal Tiwari	<u>Komal</u>
11	Dr Kanchan Khawse	<u>Kanchan</u>

12	Dr Sonika Mishra	
13	Dr Bharti Deshmukh	(R)
14	Ms. Seema Kohad	
15	Ms. Deepa Upadhyay	
16	Ms. Ritika Sharma	R. Sharma
17	Ms. Swarda Gulhane	Jinda
18	Mr. Sandip Alone	Alone
19	Dr Poonam Budhlani	
20	Ms. Sakshi Shivhare	
21	Ms. Bhagyashri Shende	Bheng
22	Mrs. Jyostna Channe	Jyoti
23	Ms. Tashima Agrawal	Tash
24	Ms. Mangala Lokhande	M. Lokhande

25. Dr. Zai A. Nishad.

26. Ms. Mahanali Nikure




Coordinator

Research and Development Cell

DR S.C. GULHANE PRERNA COLLEGE OF
COMMERCIAL, SCIENCE AND ARTS



Reshimbag Square, Nagpur
(Run by Prerna Sewa Mandal)

Affiliated to Rastrasant Tukadoji Maharaj Nagpur University, Nagpur
NAAC Accredited with 'B' Grade



CERTIFICATE

OF APPRECIATION

We express our profound sense of appreciation and profound gratitude to

Dr Saphana Ghutake

Associate Professor, Dr S. C. Gulhane Prerna College of Commerce, Science and Arts, Nagpur for her active contribution to the workshop as a resource person on "How to Use Google Classroom Effectively" held on August 9th and 10th, 2024. We look forward to the same kind of cooperation in the future too.

Dr Pravin Joshi

Director



Dr Liladhar Rewatkar

IQAC Coordinator



DR S.C. GULHANE PRERNA COLLEGE
OF COMMERCE, SCIENCE AND ARTS
NAGPUR

DR S.C. GULHANE PRERNA COLLEGE OF COMMERCE, SCIENCE AND ARTS

Reshimbag Square, Nagpur – 24

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NAAC (UGC) ACCREDITED INSTITUTION 'B' GRADE (CGPA – 2.32) | College Code : 144
2745296, 2746840 | prernacollegengp@gmail.com | www.premacollegeofcommerce.org

Ref. No.:

Date: 10.8.24....

To

Dr Sapna Ghutke
Assistant Professor
Department of Commerce and Management
Dr S. C. Gulhane Prerna College of Commerce,
Science and Arts.
Nagpur.

We heartily appreciate the talk on the topic 'How to use Google Classroom Effectively' excellently delivered by you in a two-day long workshop held on Friday, 9th and 10th August 2024.

It was really a splendid talk which has covered all the important aspects of Google Classroom. The participants have been immensely benefitted from your erudite talk.

Thank You!


Pravin Joshi
Director

Dr S.C. Gulhane Prerna College of Commerce, Science and Arts



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Dr. S.C. Gulhane Prerna College of Science, Commerce and Arts, Nagpur

Organized

A Workshop on 'How to Use Google Classroom Effectively'

Committee: Research Promotion Cell

Title of the program: 'a workshop on "How to Use Google Classroom Effectively"

Topic: How to Use Google Classroom Effectively

Resource Person: Dr. Sapna Ghutke (*Assistant Professor in the department of Commerce, Dr. S.C. Gulhane Prerna College of Science, Commerce and Arts, Nagpur,*

Date: - 9th & 10th Aug 2024

Time: 12:30 pm. onwards

Objectives

- Understanding Core Features:** To help educators gain a comprehensive understanding of the key features of Google Classroom, including the creation and management of assignments, announcements, grading, and communication tools.
- Enhancing Student Engagement:** To explore strategies for increasing student engagement through interactive assignments, multimedia content and collaborative tools available within Google Classroom.
- Optimizing Workflow Management:** To provide educators with techniques for organizing and managing classroom activities, assignments, and resources efficiently, thereby reducing time spent on administrative tasks.
- Improving Communication and Collaboration:** To demonstrate how Google Classroom can be used to foster better communication between students and teachers, as well as facilitate collaboration through group projects and discussion forums.

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Highlights

- Engagement Strategies:** The session highlighted several methods to enhance and attract student participation, such as using interactive features, multimedia presentations, and peer review assignments.
- Time-Saving Tips:** Practical advice was given on how to use Google Classroom's tools to save time, including setting up automatic grading, organizing assignments in topics, and using templates for recurring tasks.
- Enhanced Communication:** The importance of clear and consistent communication was stressed, with suggestions on using announcements, private comments, and email integration to keep students informed and engaged.
- Collaboration Tools:** Dr. Ghutke showcased how to utilize Google Classroom's features for group work, including collaborative documents, discussion boards, and peer feedback mechanisms.

Outcomes

- Increased Confidence in Using Google Classroom:** Participants left the session with a stronger understanding of how to use the platform's features to enhance their teaching.
- Improved Classroom Management:** Educators gained practical insights on how to manage their classrooms more efficiently, leading to a more organized and less stressful teaching experience.
- Enhanced Student Engagement:** With the strategies provided, teachers are now better equipped to create a more interactive and engaging learning environment for their students.
- Better Communication and Collaboration:** The session empowered educators to use Google Classroom to its full potential, improving communication and fostering collaboration among students.
- Actionable Implementation Plans:** Participants were encouraged to implement the tips and strategies discussed, with the goal of making their classrooms more dynamic, interactive, and organized.

No. Of Beneficiaries: 48 Faculty members.



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The Glimpses of workshop on 'How to Use Google Classroom Effectively.'



GPS Map Camera

Nagpur, Maharashtra, India

Reshim Bagh, LIG Colony, Raghuji Nagar, Nagpur, Maharashtra 440009, India

Lat 21.131314°

Long 79.107502°

09/08/24 12:34 PM GMT +05:30

Dr. Jai A. Nishad



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NEWS

Nagpur, 14th August 2024 – Dr. S.C. Gulhane Prerna College of Science, Commerce and Arts, Reshimbagh, Nagpur successfully organised a two-day Faculty Development Program (FDP) on the 9th and 10th of August 2024, focusing on "How to Use Google Classroom Effectively." The workshop was led by Dr. Sapna Ghutke, a faculty of Department of Commerce of the College.

A total of 48 faculty members participated in the event, gaining valuable insights into the effective use of Google Classroom for enhancing teaching and learning experiences. Dr. Ghutke's sessions covered a wide range of topics, including optimizing classroom management, increasing student engagement, and improving communication through the platform's various features.

The workshop was a resounding success, with participants appreciating the hands-on approach and practical tips provided by Dr. Ghutke. The FDP marked a significant step towards empowering educators with the digital tools necessary to navigate the evolving landscape of education, ensuring that they are well-equipped to meet the demands of modern teaching.



Dr. Jai A. Nishad